

Revit/AutoCAD Specialist

Byce & Associates Inc, an award winning architectural and engineering firm in Kalamazoo Michigan with a diverse and growing portfolio, is currently seeking a Revit/AutoCAD Specialist to work on a variety of project types. Our Revit/AutoCAD specialist will be focused on the creation of architectural drawings through all phases of the project – schematic design, design development and construction documents.

Basic Qualifications

- 2+ years hands-on design experience using Revit or AutoCAD
- Organizational and problem-solving skills with strong multitasking abilities.
- Must be able to work independently with minimal supervision and exercise good judgment.
- Industry certifications a plus
- Proficiency in preparing clear, complete, and accurate plans and details from Conceptual Sketches through Construction Documents
- Ability to Draw and Sketch
- Must be committed to continuous learning

Job Responsibilities

- Effectively create accurate drawings from engineer markups.
- Develop shop drawings and as-builts drawings from field installer markups.
- Work closely with other disciplines on all aspects of the project.
- Document changes to architectural drawings as instructed.
- Consult with manufacturers, researches and evaluates materials.
- Design portions of projects under direct supervision.
- Contribute proactively to the project team.
- Receive and follow directions for project assignments.
- Manage own time based on directions given.
- Create graphics and researches information for inclusion in marketing proposals and materials.
- Join and attend local professional association events/educational sessions.
- Continue to refine design and technical skills
- Continue to gain confidence with each project completion
- Proficient with Microsoft Word, Excel, Adobe Acrobat, PowerPoint, Revit, AutoCAD and other software programs
- Other duties as assigned by Supervisor

Byce & Associates, Inc offers a competitive salary and a comprehensive benefits package to include: medical, dental, vision, supplemental life insurance, 401(k) plan, medical and dependent care reimbursement plans, education reimbursement program, continuing education, and paid time off (PTO).

For immediate confidential consideration, please submit your resume to hr@byce.com.

All candidates should have legal work status in the United States. Byce & Associates, Inc is minority owned, an Equal Opportunity Employer.