

## BIM Manager

Byce & Associates Inc, an award winning architectural and engineering firm in Kalamazoo Michigan with a diverse and growing portfolio, is currently seeking a BIM Manager to work on a variety of project types. The BIM Manager is responsible for BIM standards development, implementation and enforcement.

### Basic Qualifications

- Extensive knowledge of CADD/BIM Technologies.
- Proficiency in Revit, NavisWorks, AutoCAD, Bluebeam, MS Office products, and Adobe
- Ability to utilize various teaching methods to address different adult-learning styles to explain software and procedures to employees
- Minimum of 4 years of job-related experience required using AutoDesk software. Autodesk software certified
- Leadership qualities and excellent problem-solving ability.
- Ability to operate well in fast-paced, collaborative environment.

### Job Responsibilities

- Maintain/update Revit, AutoCAD, Navisworks, and any other design/PM related software templates and standards
- Provide BIM/REVIT® project kick-off information
- Work as part of a BIM/CAD support team to achieve consistent results
- Support linked views and others in multiple models situation
- Daily model management administration and maintenance
- Maintain department training materials
- Train Team on current technology uses and software pertaining to design and project management
- Continue to help build and maintain Revit family library's for all departments
- Assist in-house design staff drawing and model coordination with architects and engineers
- Participate in BIM coordination on jobs and attend job meetings as required
- Lead frequent standards/template/training meetings.
- Collaborate with all department teams to continue to build one uniform set of BIM processes and procedures, drawing standards and templates, and training documents
- Work with other departments and managers to grow design and project management revenue and help to implement procedures that will allow for greater efficiencies throughout the company
- Other duties as assigned by Supervisor

Byce & Associates, Inc offers a competitive salary and a comprehensive benefits package to include: medical, dental, vision, supplemental life insurance, 401(k) plan, medical and dependent care reimbursement plans, education reimbursement program, continuing education, and paid time off (PTO).

For immediate confidential consideration, please submit your resume to [hr@byce.com](mailto:hr@byce.com).

All candidates should have legal work status in the United States. Byce & Associates, Inc is minority owned, an Equal Opportunity Employer.