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## Senior Electrical Engineer Position

Byce & Associates Inc, an award winning architectural and engineering firm in Kalamazoo Michigan with a diverse and growing portfolio, is currently seeking a Senior Electrical Engineer to work on a variety of project types.

### Basic Qualifications

- PE Preferred
- Minimum five years of experience in Electrical Engineering
- LEED Accredited Professional Preferred
- Proficiency design, project management and client development

### Job Responsibilities

- Accurately preparing project construction documents
- Coordinating the preparation of documents
- Reviewing shop drawings and project submittals for document compliance
- Processing RFIs and submittals
- Filing documents
- Interfacing directly with the consultants, contractors and team members
- Proficient with Microsoft Word, Excel, Adobe Acrobat, PowerPoint and other software programs
- Proven skills with ACAD, Revit, Photoshop, SketchUp or other 3D Modeling
- Excellent interpersonal and time management skills
- Ability to follow-up in a timely manner
- Excellent clear and concise written and verbal communication
- Ability to work independently and work collaboratively in a team environment
- Positive attitude and driven to succeed

Byce & Associates, Inc offers a competitive salary and a comprehensive benefits package to include: medical, dental, vision, supplemental life insurance, 401(k) plan, medical and dependent care reimbursement plans, education reimbursement program, continuing education, and paid time off (PTO).

For immediate confidential consideration, please submit your resume to [hr@byce.com](mailto:hr@byce.com).

All candidates should have legal work status in the United States. Byce & Associates, Inc is minority owned, an Equal Opportunity Employer.